

Appendix D – School District Response Log

Spokane County 2023 Capital Facility Plan

Contents:

- District Plan Response Chart
- Contact Log
- Public Records Request Log
- Responses provided
- Plans Provided

Table 1 - District Plan Response Chart

	Plan Request Sent?	Plan Provided?	Other Response/Documents Provided?
Central Valley	Yes	No	Yes – see log
Cheney	Yes	No	Yes – see response
Deer Park	Yes	Yes	Yes – see plan
East Valley	Yes	No	Yes – see response
Freeman	Yes	No	Yes – see log
Great Northern	Yes	No	Yes – see response
Liberty	Yes	No	No – see log
Mead	Yes	Yes	Yes – see plan
Medical Lake	Yes	No	Yes – see response
Nine Mile Falls	Yes	No	Yes – see response
Orchard Prairie	Yes	No	Yes – see log
Riverside	Yes	No	No – see log
Spokane	Yes	No	Yes – see log
West Valley	Yes	No	Yes – see log

What we're asking:

If there is an established level of service

Current capacities of schools

A forecast of future needs for schools (new or expanded) and locations (to 2037 or as available)

Any facility planning documents, including financing plans if they are available

School District	Contact Name	Email Address	Phone Number	Contact Notes	Contact Notes (regarding sending a letter back to Scott about LOS)	Responses	Capital Facilities Plan	Capacity	Future Needs?
Central Valley	John Parker, Superintendent and Jay Rowell	jparker@cvsd.org & rowell@cvsd.org	509-558-5406	Emailled on 7/28/22. Voicemail on 8/22/22. Left msg w/ Matthew Knott on 9/9/22. Left voicemail on 9/28/22. Lauren left voicemail with Jay on 10/24/22 to check in about our proposed LOS (has talked to Jay multiple times through this process). Lauren emailed on 10/26/22 about proposed LOS & hearing date.	Lauren emailed 11/28/22.	see response email	Only short term plan document located for 2021-22. Does not appear to have long-term strategic docs. See https://www.cvsd.org/apps/pages/DistrictGrowth	by phone: Capacity for Elementary: 7,200 Capacity for Middle School: 3,800, Capacity for High School: 5,300.	Enrollment is projected to increase by over 3,000 students by 2029. CVSD will sell the existing administrative property on Cataldo Avenue and buy two new facilities: a Learning and Teaching Center in Liberty Lake and District Operations Center in Spokane, as well as construct a Transportation Center near Ridgeline High School.
Cheney	Rich Brown	rbrown@cheneysd.org	509-559-4939	Emailled on 7/28/22. Voicemail on 8/22/22. Called again on 9/7/22, no luck. Left voicemail 9/28/22. Lauren emailed on 10/26/22 about proposed LOS & hearing date. AQ called to clarify capacity and future needs on 1/20/23	Bill emailed 11/23/22. Responded with signed letter.	see response email	They appear to have studies completed but no links on website work. See response email	By phone: 5106 enrollment, 5000 capacity + 28 additional portable classrooms (30 kids each) = 5840	Approximately 60 acres are in reserve for siting 2 future schools to serve Airway Heights and the West Plains area.
Deer Park	Travis Hanson, Superintendent or Steve Howard, Facilities Director	travis.hanson@dpsdmail.org or steve.howard@dpsd.org	509-464-5500	Emailled on 7/28/22. Voicemail on 8/22/22. Left voicemail 9/28/22. Lauren emailed on 10/26/22 about proposed LOS & hearing date. AQ left VM on 1/20/23	Lauren emailed 11/28/22. Travis sent signed letter back.	Their 2021-2025 Medium/Large Scale Capital Projects plan includes a Transportation Facility, renovations to HS sports complex, cafeteria expansion at middle school and at Arcadia, a portable replacement at Arcadia Elementary and Home Link, and a FFA Building/Barn/Storage.	2016-2025 plan provided	Web search: 2,605 enrollment	Transportation facility High school sports complex renovations Cafeteria expansions Portable Replacements FFA building/barn
East Valley	Brian Talbott, Superintendent	talbottb@evsd.org	509-924-1830	Emailled on 7/28/22. Left message with office on 8/22/22. Left message with Mark Nelson on 9/7/22. Left voicemail for Neil on 9/29/22. Lauren emailed on 10/26/22 about proposed LOS & hearing date.	Lauren emailed 11/28/22.	See response. Current enrollment is 3438. Going through declining enrollment. Capacity is 6300. A lot of the district is outside of urban growth boundaries - so as those boundaries move that will help enrollment. Has extra land for future growth but still is quite a few years off. Starting a strategic plan.	Cannot locate anything online.	By phone: 3,438 enrollment, 6300 capacity	No Future Needs identified
Freeman	Randy Russell, Superintendent or Kirk Lally, Facilities Director	rrussell@freemansd.org or klally@freemansd.org	509-291-3695	Emailled on 7/28/22. Voicemail on 8/22/22. Voicemail on 9/7/22 to Kirk Lally. Talked with office and left a voicemail for superintendent. Lauren emailed on 10/26/22 about proposed LOS & hearing date. AQ spoke with Kirk and followed	Lauren emailed 11/28/22. Randy responded saying he is sending the letter back.	Freeman intends to embark on a 10-year plan in the future. Portable units are being utilized to address current capacity issues until such time as funding is secured, such as through a bond, for school facility expansions identified within the pending 10-year plan. Jodi said that Great Northern is a District of 40 students. Capital facilities needs are likely pretty minimal. They'd like thing like a gym, etc but she is not aware of any plan for expansion. Said she has seen some sort of "building improvement plan" floating around and will try to find it.	Nothing online.	By phone: 875 enrollment / at capacity for middle and elementary school	potential for 2027 bond / additional portable units may be needed in the interim
Great Northern	Brett Baum, Superintendent	bbaum@gnsd.k12.wa.us	509-747-7714	Emailled on 7/28/22. Voicemail on 8/22/22. Talked to Jodi on 9/7/22, admin asst. Lauren emailed on 10/26/22 about proposed LOS & hearing date.	Lauren emailed 11/28/22.	Nothing online, see response.	Nothing online, see response.	Web search: Approx. 40 enrollment	
Liberty	Jarrad Jeske, Superintendent	jjeske@libertysd.us	509-624-4415	Emailled on 7/28/22. Voicemail on 8/22/22. Lauren emailed on 10/26/22 about proposed LOS & hearing date. AQ left VM on 1/23/23	Lauren emailed 11/28/22. Jarrad responded saying he will send the letter back to Scott.	Spoke w/ Super on 9/7/22. He is tracking down a plan or will try to provide use with some documentation.	Nothing online, see response.		
Mead	Ned Wendle	ned.wendle@mead354.org	509-465-6014	Emailled on 7/28/22. Lauren emailed on 10/26/22 about proposed LOS & hearing date.	Bill emailed 11/23/22.	25 year facilities plan and a 10 year population projection attached. Bill summarized "expecting to grow by about 1,700 students over the next 10 years". "I have been planning for over 10 years and think that the growth will dictate a new Middle School in the next 5 years. We purchased 70 acres (35 usable acres) on Hatch road out north of Biddwell water park with this school in mind. I think that a new High School could be warranted in another 10 years. I have been looking for 60 acres to the south end of our district to accommodate all of the new apartment units that are coming to that area. The property ownership is pretty tight and we don't consider any of them sellers. Depending on what happens with the new Mead Works project that Greenstone is building we could need an elementary there. There are multiple projects in various states of completion and or planning that could have an effect on school site placement. If UGA grows to the north or north east this could change our thinking."		By phone: 10,275 enrollment. Desired capacity is 600 per elementary school, 800 per Middle School and 1,800 per high school. Total desired capacity district wide is 12,000	Mead School District 25 year facilities plan and a 10 year population projection anticipates capacity issues and provides facility planning to accommodate projected increase of 1,768 students from 2019 to 2024. Additional increases of 1200 students are projected to 2030, 2036, and 2042 respectively.
Medical Lake	Timothy Ames, Superintendent and Chad Moss, Director of Finance & Operations	tames@mlsd.org or cmoss@mlsd.org	509-565-3100	Emailled on 7/28/22. Voicemail on 8/22/22. Left msg w/ Matt Leenhouts 9/7/22 - Maintenance Supervisor. Left message with Chad Moss on 9/8/22. 10/4/22 talked with front desk, left voicemail for Maintenance Director for capacity. Lauren emailed on 10/26/22 about proposed LOS & hearing date. AQ emailed Chad on 10/26	Lauren emailed 11/28/22.	See response email	Nothing online.	Web search: 1,807 enrollment	
Nine Mile	Jeff Baerwald, Superintendent or Claire Olson, Director of Business	jbaerwald@9mile.org or colson@9mile.org	Jeff: 509-340-4300 or Claire: 509-340-4306	Emailled on 7/28/22. Voicemail on 8/22/22. Voicemail with Claire on 9/9/22. Lauren emailed on 10/26/22 about proposed LOS & hearing date.	Lauren emailed 11/28/22.	"We currently have four school buildings in our district -- only one is in Spokane County. At this building, we currently have an HVAC renovation in progress. Student capacity in this building is roughly 298 students. We do expect growth in this building over the next 10 years; however, based on projections, the current building should be able to handle this growth. If not, we have a portable attached to the main building and have built our HVAC system to handle an expansion of the building where the current portable sits. Additionally in Spokane county, we have our district office and our Transportation Building/bus yard. There are no projects happening in these buildings."	See response email	By phone: 1,416 enrollment Capacity of Spokane county school building is 298. Current building not anticipated to reach capacity in next 10 years.	

Orchard Prairie	Joseph Beckford, Superintendent or Heather Roark, Administrative Assistant	jbeckford@orchardprairie.org or hroark@orchardprairie.org	509-467-9517	Emailled on 7/28/22. Talked on phone 8/22/22 with more questions via email sent.	Lauren emailed 11/28/22.	The school being used was built in 1894. Code issues come into play when buildings are that old. Looking to get a bond passed for a new building. Lauren sent all questions to J Beckford via email on 8/22/22 so he could get more answers than what he could share on the phone.		By phone: 74 enrollment, 85 capacity	Looking to get a bond passed for a new building.
Riverside	Ken Russell, Superintendent	ken.russell@rdsdmail.org	509-464-8201	Emailled on 7/28/22. Left message with office on 8/22/22. No luck on 9/7/22. Lauren left voicemail 10/4/22. Lauren emailed on 10/26/22 about proposed LOS & hearing date. AQ emailed Ken on 1/27/23. AQ Followed up via email on 2/13/23	Lauren emailed 11/28/22.	none	Nothing online.	By phone: 1,548 enrollment, 2500 capacity Elementary - 115-120 sf/pupil Middle School - 135-145 sf/pupil High School - 150-165 sf/pupil	
Spokane	Bob Turner, Director of Facilities or Greg Forsyth, Director of Capital Projects and Planning	robtttu@spokaneschools.org or gregoryf@spokaneschools.org	509-354-5900	Emailled on 7/28/22. Talked with office and they are very busy with the opening of two schools in the next couple of weeks. Will follow up via email. Lauren emailed on 10/26/22 about proposed LOS & hearing date.	Lauren emailed 11/28/22. Greg responded with letter back to Scott. AQ inquired about capcity info 2/21. Greg followed up 2/23/23 and is to provided capcity info	Running about another \$400 million 6-year bond in 2024 which would result in 7-10 major renovations. For what the last band looked like see https://www.spokaneschools.org/Page/1020 . Greg Forsyth going to try and email something soon (I emailed him on 9/7/22).	"Spokane Public Schools describes their current level of service standard as, "educate all children who wish to attend public schools, between the ages of five years and 21 years who have not received a high school diploma or equivalent [and] educate handicapped children between the ages of three and five years." For elementary schools, more specific level of service standards include: 500 to 625 students per school, 5 or more acres of land per school, and a student/teacher ratio in K-3 of 25 to 1 and a ratio of 28 to 1 in 4-6. The standard student/teacher ratio for middle and high school is 30:1. Students who live more than a mile from school may travel to school on district-approved buses. Bus service is also provided to those students whose school route has been declared unsafe by the district safety officer or who participate in after-school activities" --- taken from City of Spokane Capital Facilities Plan	By phone: 28,500 enrollment 10% additional capacity overall. Spokane elementary schools contain 500 to 625 students per school, 5 or more acres of land per school, and a student/teacher ratio in K-3 of 25 to 1 and a ratio of 28 to 1 in 4- 6. The standard student/teacher ratio for middle and high school is 30:1	7-10 major renovations under consideration and subject to bond approval slated for 2024.
West Valley	Superintendant or George Castor, Director	kyle.nydehl@wvwsd.org or george.castor@wvwsd.org	509-924-2150	vici.branum@wvsd.org. Lauren emailed on 10/26/22 about proposed LOS & hearing date.	Lauren emailed 11/28/22. Letter saved in file.	Kyle said they will follow up since they are working on a facilities plan to include some work following the 2024 Levy & Bond campaigns.	See response email	By phone: 3,458 enrollment Facilities plan pending.	None identified at this time

District	General Location	Plan?	Notes	PRR?	5-day Response Due
Cheney	Cheney, WA		Email sent 3/28/23 to admin, no reply	Sent PRR to admin contacts 3/30/23	Received response 4/5/23
East Valley	Eastern Spokane Valley area	No formal plan and declining enrollment, have copy of study and survey	Have email and copy of study and survey on facility locations	Sent to PRR specific email 3/30/23	
West Valley	Western Spokane Valley area		Superintendent tried to set up call/meeting with us, Jess emailed requesting info in writing 3/28/23	Sent to PRR/Communications specific person 3/30/23	Records Expected 4/28/23
Great Northern	Near Airway Heights, NW of Spokane			Mailed and emailed (found/guessed emails online due to website being down) - PRR sent 4/3/23	4/11/23
Liberty	Spangle, WA	No formal plan, do not have planning information compiled anywhere at this time	Have email stating such from superintendent		
Medical Lake	Medical Lake, WA			Sent PRR to admin contacts 3/30/23	Medical Lake responded within 5 days and indicated we would have records by 4/21/23
Nine Mile Falls	Nine Mile Falls, WA	Information on plans in email (only one NMF school is in Spokane County)	Received written email response	Sent PRR to admin contacts 3/30/23	
Orchard Prairie	N of Bigelow Gulch, NE of Spokane	Superintendent said he would email me a memo with their growth plans	Have had phone call with superintendent, sent follow up email for him to send memo in reply to, sent second follow up email 4/3/23		
Riverside	North Spokane County, Chatteroy to Camden			Sent PRR to Superintendent 3/30/23	Superintendent sent some info, and indicated more could be provided by end of April

Subject: FW: PUBLIC RECORDS REQUEST PURSUANT TO CHAPTER 42.56 RCW
Date: Wednesday, May 10, 2023 at 3:19:13 PM Pacific Daylight Time
From: aaron.qualls@scjalliance.com
To: 'Aaron Qualls'
Attachments: image001.png, Property Lists By Parcel.pdf, Capital Facilities.pdf

Aaron Qualls, AICP, AICP

SCJ Alliance

Project Manager

o. 509.835.3770, ext. 325

m. 208.946.3209

www.scjalliance.com

From: Helen Page <hpage@cheneysd.org>
Sent: Wednesday, April 5, 2023 12:35 PM
To: Lutzenhiser, Carolyn <CLUTZENHISER@SpokaneCounty.org>; Pilgrim, Jessica <jpilgrim@spokanecounty.org>
Cc: Helen Page <hpage@cheneysd.org>
Subject: RE: PUBLIC RECORDS REQUEST PURSUANT TO CHAPTER 42.56 RCW

Carolyn and Jessica,

Cheney Public Schools is in receipt of your public records request dated March 30, 2023.

Attached, you will find a property list by parcel to identify all properties owned by Cheney Public Schools. In addition, a capital facilities presentation by Teater Crocker, Inc. that provides enrollment projections, capacity vs. enrollment information, building capacity and utilization information, and the functional adequacy of each school site.

Cheney Public Schools is in the process of creating a long-term facilities plan and it should be complete no later than June of 2023. Once complete, the District will be able to share the anticipated future growth need in terms of facilities expansion or new builds for the district and the funding plans and needs the District will have to address the anticipated future growth. Feel free to reach back out at that time if you would like this information.

Please contact me if you have any questions on the information provided. If you feel as though I may have missed records, please contact me directly. This public records request is considered to be complete. Thank you.

Helen Page
Assistant to the Superintendent and Board of Directors
Cheney Public Schools
(509) 559-4502

From: Lutzenhiser, Carolyn <CLUTZENHISER@SpokaneCounty.org>
Sent: Thursday, March 30, 2023 3:37 PM
To: Ben Ferney <bferney@cheneysd.org>; Tom Arlt <tarlt@cheneysd.org>; Mitchell Palmquist

<mpalmquist@cheneysd.org>

Cc: Helen Page <hpage@cheneysd.org>

Subject: PUBLIC RECORDS REQUEST PURSUANT TO CHAPTER 42.56 RCW

Importance: High

Good afternoon,

Spokane County needs to compile information from school districts in order to plan under the Growth Management Act (RCW 36.70A.070(3)) on local school district capital facilities planning/growth planning. For this reason – I would like to make **a public records request** for the following information:

- An inventory of existing capital facilities owned by public entities, showing the locations and capacities of the capital facilities; (b) a forecast of the future needs for such capital facilities;
To elaborate/in other words:
 - What is the current capacity of each school in the District in terms of how many students they currently have versus how much growth can the current school facilities accommodate?
 - What is the anticipated future growth need in terms of facilities expansion or new builds for the District?
 - What funding plans and needs does the District have to address anticipated future growth?
- If your District has no formal plan, and nowhere this information is being compiled, please state this in writing.

-

I thank you for your time and request that you send your response to both myself and Jessica Pilgrim (jpilgrim@spokanecounty.org) as I will be out on maternity leave in the near future and may therefore not timely receive your response if it is sent solely to my email.

Sincerely,

Carolyn Lutzenhiser (she/her/hers) – Paralegal
Spokane County Prosecutor's Office – Civil Division
509-477-2882

CLutzenhiser@spokanecounty.org



Confidential & Privileged Legal/Personnel Materials - PLEASE NOTE: The information in this email and any attachments is confidential and privileged. If you are not the intended recipient or believe you have received this communication in error, immediately destroy this message and any copies held on your systems. Do not print, copy, retransmit, disseminate, or otherwise use in any manner the information sent. Please also properly notify the sender at the Spokane County Prosecutor's Office that you have received this email in error. You are not to retain, copy, or use this email for any purpose nor disclose any part of its content to any other person. Thank you.

Subject: FW: PUBLIC RECORDS REQUEST PURSUANT TO CHAPTER 42.56 RCW
Date: Wednesday, May 10, 2023 at 3:19:41 PM Pacific Daylight Time
From: aaron.qualls@scjalliance.com
To: 'Aaron Qualls'
Attachments: image001.png, 1711_East Valley SD Study and Survey_October 2017.pdf

Aaron Qualls, AICP, AICP

SCJ Alliance

Project Manager

o. 509.835.3770, ext. 325

m. 208.946.3209

www.scjalliance.com

From: EVSD Public Records <publicrecords@evsd.org>
Sent: Thursday, March 30, 2023 3:50 PM
To: Lutzenhiser, Carolyn <CLUTZENHISER@spokanecounty.org>; Pilgrim, Jessica <jpilgrim@spokanecounty.org>
Subject: Re: PUBLIC RECORDS REQUEST PURSUANT TO CHAPTER 42.56 RCW

We do not have a formal facility plan or forecast for future growth as we currently have declining enrollment. I have attached our most recent study and survey showing facility locations.

Please contact us if this was not the information you were seeking, otherwise we consider your request to be closed.

On Thu, Mar 30, 2023 at 3:32 PM 'Lutzenhiser, Carolyn' via Public Records Request <publicrecords@evsd.org> wrote:

Good afternoon,

Spokane County needs to compile information from school districts in order to plan under the Growth Management Act (RCW 36.70A.070(3)) on local school district capital facilities planning/growth planning. For this reason – I would like to make **a public records request** for the following information:

- An inventory of existing capital facilities owned by public entities, showing the locations and capacities of the capital facilities; (b) a forecast of the future needs for such capital facilities;

To elaborate/in other words:

- What is the current capacity of each school in the District in terms of how many students they currently have versus how much growth can the current school facilities accommodate?
 - What is the anticipated future growth need in terms of facilities expansion or new builds for the District?
 - What funding plans and needs does the District have to address anticipated future growth?
- If your District has no formal plan, and nowhere this information is being compiled, please state this in writing.

I thank you for your time and request that you send your response to both myself and Jessica Pilgrim (jpilgrim@spokanecounty.org) as I will be out on maternity leave in the near future and may therefore not timely receive your response if it is sent solely to my email.

Sincerely,

Carolyn Lutzenhiser (she/her/hers) – Paralegal
Spokane County Prosecutor's Office – Civil Division
509-477-2882
CLutzenhiser@spokanecounty.org



Confidential & Privileged Legal/Personnel Materials - PLEASE NOTE: The information in this email and any attachments is confidential and privileged. If you are not the intended recipient or believe you have received this communication in error, immediately destroy this message and any copies held on your systems. Do not print, copy, retransmit, disseminate, or otherwise use in any manner the information sent. Please also properly notify the sender at the Spokane County Prosecutor's Office that you have received this email in error. You are not to retain, copy, or use this email for any purpose nor disclose any part of its content to any other person. Thank you.



Great Northern School District #312
3115 N. Spotted Rd.
Spokane, WA 99224
Phone: (509) 747-7714
Fax: (509) 838-5670
www.gnsd.k12.wa.us

April 12, 2023

RE: PUBLIC RECORDS REQUEST PURSUANT TO CHAPTER 42.56 RCW

To Whom it may concern,

The current facilities within the Great Northern School district include the school building itself, a single garage for bus storage and a pump house for the well and filters.

At this time, the district has not formed a forecast of the future facility needs. The current school enrollment in grades K-6 is 39 students with a projection of approximately 47 students for the 2023-24 school year. The school has functioned with as many as 55 students at times in the past so we are not near capacity at this time. While future growth within our district is certainly possible, the district is in the early stages of studying facility needs for the future. At this time there are no capital project levies or bonds that are planned to be put out to the voters for facility expansion. We have applied for grants to update current facilities in the areas of HVAC and safety.

At this time, the Great Northern School District has no formal plan for facilities growth or formal process collecting data related to facility growth needs.

This letter completes the items requested in the Public Records Request. Please let me know if there is additional information needed.

A handwritten signature in blue ink that reads "Brett Baum". The signature is fluid and cursive, with a long horizontal stroke at the end.

Brett Baum
Superintendent

Subject: FW: Records Request Response
Date: Thursday, April 20, 2023 at 12:49:34 PM Pacific Daylight Time
From: Pilgrim, Jessica
To: Chesney, Scott, Aaron Qualls, bill.grimes@scjalliance.com
Attachments: image001.png

All:

Here is the latest from Medical Lake School District. It looks like it may require some follow up questions, but a good start!



Jessica A. Pilgrim
Senior Deputy Prosecuting Attorney
Spokane County Prosecutor's Office—Civil Division
1115 West Broadway Avenue
Spokane, Washington 99260
Direct: (509) 477-3641

Confidential & Privileged Legal/Personnel Materials - PLEASE NOTE: *The information in this email and any attachments is confidential and privileged. If you are not the intended recipient or believe you have received this communication in error, immediately destroy this message and any copies held on your systems. Do not print, copy, retransmit, disseminate, or otherwise use in any manner the information sent. Please also properly notify the sender at the Spokane County Prosecutor's Office that you have received this email in error. You are not to retain, copy, or use this email for any purpose nor disclose any part of its content to any other person. Thank you.*

From: Reiber, Sarra <sreiber@mlsd.org>
Sent: Thursday, April 20, 2023 12:40 PM
To: Pilgrim, Jessica <jpilgrim@spokanecounty.org>; Lutzenhiser, Carolyn <CLUTZENHISER@spokanecounty.org>
Cc: Chad Moss <cmoss@mlsd.org>; Kim Headrick <kheadrick@mlsd.org>; tames <tames@mlsd.org>
Subject: Records Request Response

Good Afternoon,

The following information is the District's final response to the records request made on Thursday, March 30, 2023.

What is the current capacity of each school in the District in terms of how many students they currently have versus how much growth can the current school facilities accommodate?

- Medical Lake High School has 142,550 square feet with 37 classrooms. Overall capacity estimated to be 888, current enrollment is 461.
- Medical Lake Middle School has 91,000 square feet with 35 classrooms. Overall capacity estimated to be 840, current enrollment is 380.

- Michael Anderson Elementary School has 75,000 square feet with 33 classrooms. Overall capacity estimated to be 825, current enrollment is 393.
- Hallett Elementary School has 61,500 square feet with 24 classrooms. Overall capacity estimated to be 528, current enrollment is 486.

Disclaimer: These are based on our best estimates for capacity.

What is the anticipated future growth need in terms of facilities expansion or new builds for the District?

- Hallett Elementary School, potentially needs an additional 6 classrooms built.

What funding plans and needs does the District have to address anticipated future growth?

- A capital levy or bonds would be needed to fund the projects.

--

Sarra Reiber
Administrative Assistant
(509) 565-3150

Subject: FW: PUBLIC RECORDS REQUEST PURSUANT TO CHAPTER 42.56 RCW
Date: Wednesday, May 10, 2023 at 3:19:52 PM Pacific Daylight Time
From: aaron.qualls@scjalliance.com
To: 'Aaron Qualls'
Attachments: image001.png, Nine Mile Falls Inventory of Direct Instructional Spaces (3-31-23).pdf, Nine Mile Falls Inventory of Sites and Buildings (3-31-23).pdf, Nine Mile Falls Enrollment Projections (Report 1049) (3-31-23).pdf

Aaron Qualls, AICP, AICP

SCJ Alliance

Project Manager

o. 509.835.3770, ext. 325

m. 208.946.3209

www.scjalliance.com

From: Jeff Baerwald <jbaerwald@9mile.org>
Sent: Friday, March 31, 2023 9:33 AM
To: Lutzenhiser, Carolyn <CLUTZENHISER@spokanecounty.org>
Cc: colson@9mile.org; aspencer <aspencer@9mile.org>; agregory@9mile.org
Subject: Re: PUBLIC RECORDS REQUEST PURSUANT TO CHAPTER 42.56 RCW

Carolyn,
Per your public records request, I am attaching information that we have readily available.

We currently have four school buildings in our district -- only one is in Spokane County. At this building, we currently have an HVAC renovation in progress. Student capacity in this building is roughly 298 students. We do expect growth in this building over the next 10 years; however, based on projections, the current building should be able to handle this growth. If not, we have a portable attached to the main building and have built our HVAC system to handle an expansion of the building where the current portable sits.

Additionally, in Spokane county, we have our district office and our Transportation Building/bus yard. There are no projects happening in these buildings.

3 attachments have been included to support your requested information.

Thank you,

Jeff Baerwald
Superintendent
Nine Mile Falls School District
509.340.4303

9 MILE PROUD

In the Nine Mile Falls School District

...each student will succeed

...effective instruction is paramount

...quality leadership matters

...reflection improves our practice

...we are each other's best resource

...positive relationships are foundational to our success

We continue to act in a way that matches our beliefs.

On Thu, Mar 30, 2023 at 3:42 PM Lutzenhiser, Carolyn <CLUTZENHISER@spokanecounty.org> wrote:

Good afternoon,

Spokane County needs to compile information from school districts in order to plan under the Growth Management Act (RCW 36.70A.070(3)) on local school district capital facilities planning/growth planning. For this reason – I would like to make **a public records request** for the following information:

- An inventory of existing capital facilities owned by public entities, showing the locations and capacities of the capital facilities; (b) a forecast of the future needs for such capital facilities;

To elaborate/in other words:

- What is the current capacity of each school in the District in terms of how many students they currently have versus how much growth can the current school facilities accommodate?
 - What is the anticipated future growth need in terms of facilities expansion or new builds for the District?
 - What funding plans and needs does the District have to address anticipated future growth?
- If your District has no formal plan, and nowhere this information is being compiled, please state this in writing.

I thank you for your time and request that you send your response to both myself and Jessica Pilgrim (jpilgrim@spokanecounty.org) as I will be out on maternity leave in the near future and may therefore not timely receive your response if it is sent solely to my email.

Sincerely,

Carolyn Lutzenhiser (she/her/hers) – Paralegal
Spokane County Prosecutor's Office – Civil Division
509-477-2882

CLutzenhiser@spokanecounty.org



***Confidential & Privileged Legal/Personnel Materials - PLEASE NOTE:** The information in this email and any attachments is confidential and privileged. If you are not the intended recipient or believe you have received this communication in error; immediately destroy this message and any copies held on your systems. Do not print, copy, retransmit, disseminate, or otherwise use in any manner the information sent. Please also properly notify the sender at the Spokane County Prosecutor's Office that you have received this*

DEER PARK SCHOOL DISTRICT

Medium/Large Scale Capital Projects: 2016 - 2021

(Based on work of Facilities Committee - 2015)

Project	Description	Approximate Cost	Timeline
Land Acquisition (acquire land for transportation facility)	Research sites and purchase property for future transportation facility. Work through any zoning changes	\$150,000 - \$175,000 Capital Funds	Research potential sites in 2015; complete acquisition by summer 2016.
DPMS Portable Replacement - Design Development	Initiate RFI/RFQ to identify an architectural firm to help develop concepts and preliminary cost estimates for permanent classrooms at DPMS	\$100,000 Capital Funds	Publish RFI in spring/summer 2016; select architectural firm in fall 2016 and begin design phase (completion of design in 2017-18 school year)
DPMS Portable Replacement - Design/Construction	Final design and construction of facility. Construction may need to be phased over several years because of funding stream.	\$3,150,000 Capital Funds (yearly contribution goal is \$250,000)	Goal to begin construction – 2021
Arcadia & DPMS Roof replacement	Existing roof membranes at both Arcadia and DPMS may need replacement with the next 5 years.	Approx. \$500,000 per building	Maintenance will continue to implement minor repairs to extend the life of the roofs, but replacement is imminent.

Medium/Large Scale Capital Projects: 2021 - 2025

Project	Description	Approximate Cost	Timeline
Transportation Facility	New facility that provides covered parking for buses, shop, and maintenance area, administrative space, restrooms, showers, lunch room/meeting room, and lockers.	\$2,250,000 – \$3,000,000	District bond debt will be paid in 9 years (Dec. 2025), which will provide an opportunity to propose a bond measure for the transportation facility as well as a number of other small to medium projects...see below
Renovations to HS sports complex	See 2014 design work completed by Bernardo Wills	See phased plan as rendered in architectural drawing	
Cafeteria Expansion @ Middle School	Add 1000 sf to the north of current stage and redesign main entry	\$300,000 - \$400,000	
Cafeteria Expansion @ Arcadia	Add new 4000 sf space Remodel kitchen, relocate utilities	\$1,400,000 - \$1,900,000	
Portable Replacement	Arcadia Elementary 4 classrooms / 4 restrooms	\$750,000 - \$1,000,000	
Portable Replacement	Home Link 4 classrooms / 2 restrooms	\$750,000 to \$1,000,000	
FFA Building/Barn/Storage	Steel frame building with concrete floor, CMU walls , restroom, fenced area , 2000 sf. Parking, fire lane etc.	\$225,000 - \$300,000	

Mead School District
 25-Year Facilities Planning Document
 Jan, 2021 update



Enrollment:	Year 2018 from					Assumptions based on 200 FTE per year increase
	OSPI Form 1049	(estimate)	(estimate)	(estimate)	(estimate)	
K-5	4396	5042	5688	6334	6981	
6-7-8	2519	2704	2888	3073	3257	
9-12	3517	3886	4255	4625	4994	
Total	9864	11632	12832	14032	15232	
Growth:	0	1768	1200	1200	1200	
Bond Year:	2019	2024	2030	2036	2042	
Project List:						
New Schools:						
New High School #3					\$ 202,633,315	
New Middle School #3	\$ 49,548,274					
New Middle School #4		\$ 59,163,230				
New Elementary School #9	\$ 23,694,565					
New Elementary School #10	\$ 23,694,565					
New Elementary School #11		\$ 28,292,550				
New Elementary School #12			\$ 33,782,784			
New Elementary School #13				\$ 40,338,411		
New Elementary School #15					\$ 48,166,172	
Mod/Replacement Schools:						
Mead High School (2001)				\$ 169,702,212		
Mt Spokane High School (1997)			\$ 142,122,931			
Mountainside Middle School (2008)				\$ -	\$ 100,721,439	
Northwood Middle School (2019)						
Brentwood (1992)		\$ 28,292,550				
Colbert (2000)			\$ 33,782,784			
Evergreen (1991)		\$ 28,292,550				
Farwell (1987)		\$ 28,292,550				
Meadow Ridge (1992)		\$ 28,292,550				
Midway (2018)						
Prairie View (2007)				\$ 40,338,411		
Shiloh Hills (2019)						
Five Mile Prairie (2006)				\$ 4,864,721		
Other Projects:						
Misc Capital Projects	\$ 7,701,000	\$ 5,500,000	\$ 6,000,000	\$ 6,500,000	\$ 7,000,000	
Transportation Co-op	\$ 10,986,000					
Maintenance Facility	\$ 4,971,000					
Mead Middle School Site Development	\$ 15,000,000	\$ -	\$ 2,000,000			
Land Purchases	\$ 1,000,000	\$ 2,000,000	\$ 3,000,000	\$ 4,000,000	\$ 1,000,000	
Bond Contingency	\$ 2,076,000	\$ 4,162,520	\$ 4,413,770	\$ 5,314,875	\$ 7,190,419	
Total Bond Amount Needs (before State match):	\$ 138,671,404	\$ 212,288,498	\$ 225,102,268	\$ 271,058,629	\$ 366,711,345	Some amounts vary slightly due to rounding.
State Match Expectation	\$ 5,000,000	\$ 51,637,395	\$ 78,231,815	\$ 129,966,807	\$ 135,168,296	Based on a 3% increase per year
Funding Model Assumption	\$ 110,000,000	\$ 131,345,753	\$ 156,833,698	\$ 187,267,637	\$ 223,607,352	Assumes a 3% rate of inflation - Verification required by Bond Advisor
Balance	\$ (23,671,404)	\$ (29,305,351)	\$ 9,963,245	\$ 46,175,815	\$ (7,935,697)	

2.2.2: Long Range Planning: Capacity Model - Current (2022-23)

Riverside School District

April 17, 2023

Grade Level	Students per CR	Chattaroy		Riverside		ISP		RMS		ISP		RHS		RAC		ISP	
		Rm.	Stud.	Rm.	Stud.	Rm.	Stud.	Rm.	Stud.	Rm.	Stud.	Rm.	Stud.	Rm.	Stud.	Rm.	Stud.
Kindergarten	22	3	66	4	88	0.463	10										
1st Grade	22	3	66	4	88	0.463	10										
2nd Grade	25	2	50	3	75	0.463	12										
3rd Grade	25	2	50	3	75	0.463	12										
4th Grade	28	2	56	4	112	0.463	13										
5th Grade	28	0	0	3	84	0.463	13										

Total ES (TK-5)	12	288	21	522	2.78	69											
Total x SF x IF		274		496		66											

Total Existing Classrooms / Students	12	288	21	522	2.776	69	18	558	3	43	30	930	2	62	2	57
Current # Permanent Classrooms	14		25		2.776		24		3		38		2		4	
Existing Portables for Grade Level CR's	2	44	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Total Exist/Portable CR / Students	14	332	0	0	0	0	0	0	0	0	30	0	2	0	2	0
------------------------------------	----	-----	---	---	---	---	---	---	---	---	----	---	---	---	---	---

Scheduling Factor x Imperfect Fit Factor	0.95		0.95		0.95		0.789		0.789		0.789		0.789		0.789		Totals
Total Capacity		315		496		66		440		34		733		49		45	2,178
2032 Projection		287		503		63		435		29		553		35		30	1,935
Under / (Over) Housed		(28)		7		(3)		(5)		(5)		(180)		(14)		(15)	(243)
2032 - If 5th Grade Moves to Chattaroy		340		450													
Under / (Over) Housed		25		(46)													

Note: under housed = more students than capacity | over housed = more capacity than students

* Does not include Music Rooms, Art, SpEd Classrooms, Computer Labs, Gyms or Libraries.

** At CES, assumes resource/isolation room at Portable can be combined/shared in (1) classroom in order to gain (2) CR for 5th Grade

Additional Enrollment Comparisons

	Enrollment Projections			
Grade Level:	K-5	6-7-8	9-12	K-12
Flo-Analytics (2032):	853	464	618	1,935
OSPI Enrollment Projections (2028):	978	461	517	1,956
Current Enrollment (2022-2023):	672	334	492	1,498
Projected OSPI Growth (2028):	306	127	25	458
OSPI Projected Percentage (2028):	45.5%	38.0%	5.1%	30.6%
Flo-Analytics Projected Percentage (2032):	26.9%	38.9%	25.6%	29.2%

Added Enrollment for State Assistance		
K-5	6-7-8	Over 2028 Projections
6,402	13,581	
71	116	187
1,049	577	1,626
Additional students required before state match begins to accrue for added space.		



School Facilities and Organization
 INFORMATION AND CONDITION OF SCHOOLS
 Site Inventory (Report 3)

SITE	GRADE SPAN	DIRECT INSTRUCTIONAL SPACES	PERMANENT BUILDINGS	PORTABLE BUILDINGS	GROSS SQ FT	GROSS INSTRUCTIONAL SQ FT	SCAP RECOGNIZED SQ FT
Chattaroy Elementary School	PK-4	21	2	4	41,909	41,909	41,909
PK-4 Total:		21	2	4	41,909	41,909	41,909
Riverside Elementary School	K-5	30	2	0	73,137	68,177	68,177
K-5 Total:		30	2	0	73,137	68,177	68,177
Riverside Middle School	6-8	26	1	0	60,056	60,056	60,056
6-8 Total:		26	1	0	60,056	60,056	60,056
Riverside High School	9-12	57	2	0	133,186	133,186	133,186
9-12 Total:		57	2	0	133,186	133,186	133,186
Totals		134	7	4	308,288	303,328	303,328
Total # Sites	4						

Enrollment Forecasts by Grade

Final Draft CFP - Appendix D - Page 21

School	Current Enrollment	Forecasts →									
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Chattaroy ES	232	246	261	272	274	266	266	266	269	277	287
Riverside ES	398	418	441	470	497	504	482	485	490	490	503
Riverside MS	318	307	325	323	343	381	432	459	458	442	435
Riverside HS	428	430	405	414	392	405	423	423	470	524	553
Ind Sch ES	51	63	63	63	63	63	63	63	63	63	63
Ind Sch MS	17	29	29	29	29	29	29	29	29	29	29
Achievement Cntr HS	39	35	35	35	35	35	35	35	35	35	35
Ind Sch HS	26	30	30	30	30	30	30	30	30	30	30
K-12	1,509	1,557	1,589	1,636	1,663	1,712	1,759	1,790	1,843	1,889	1,934

School	# of Classrooms	Capacity*	Enrollment	Remaining Capacity
MKC	11	275	166	109
Ness	15	375	254	121
OC	15	375	214	161
PP	19	475	350	125
SW	15	375	270	105
CMS	25	738	553	185
CS	11	325	163	162
SVHS	8	240	247	(7)
WVHS	31	930	857	73

* Based on WVSD Classize language

K-5 = 25

6-8 = 29.5

9-12 = 30