



HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

Housing and Community Development Advisory Committee (HCDAC)

Agenda

Thursday, September 12, 2024

4:00 p.m. to 6:00 p.m.

The HCDAC will hold the above meeting in-person and remotely.

The in-person meeting will be held at 4:00 PM, or as soon as possible thereafter, at the following location:

PUBLIC WORKS BUILDING - 1026 WEST BROADWAY AVENUE LOWER LEVEL, COMMISSIONERS' HEARING ROOM

AGENDA:

- I. **Call to Order**
 - a. Approve Agenda: **Action**
- II. **Approve August 8, 2024, Meeting Minutes**
 - a. Approve Minutes: **Action**
- III. **Public Hearing**
 - a. 2023 Consolidated Annual Performance and Evaluation Report (CAPER)
 - i. **Action**: Open 15-day Public Comment Period
 1. September 12th – September 27th
- IV. **Washington State Department of Agriculture RFP**
 - a. Review applications
 - i. 2nd Harvest Food Bank
 - ii. Catholic Charities
 - b. **Action**: motion to forward funding recommendation to the BoCC
- V. **General HCD Updates**
 - a. Stakeholder Meetings
 - b. Homeless Services – ACI Coordinator
 - c. Community Development – AAP Updates
 - d. Affordable Housing – Loan Portfolio
- VI. **Public Comment (3 minutes per speaker – limit 2 speakers per Agency):**
- VII. **Adjournment:**

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: Spokane County is committed to providing equal access to its facilities, programs, and services for persons with disabilities. The Commissioner's Hearing Room at 1026 West Broadway is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Individuals requesting reasonable accommodations or further information may call, write, or email Ashley Cameron at (509) 477-5750 (TDD), 824 North Adams Street, Spokane, WA, 99260; or acameron@spokanecounty.org. Please contact us forty-eight (48) hours before the meeting date.

HOUSING AND COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (HCDAC)**September 12, 2024****HCDAC Regular Meeting MINUTES**

Meeting Date: September 12, 2024, at 4:00 p.m.	Location: Hybrid Teams Conference Call at 1026 W Broadway Avenue Spokane, WA 99201 Lower-Level Commissioners Hearing Room	Called to Order: 4:09 p.m. Adjournment: 5:18 p.m.
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Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these Minutes contain only a summary of the discussion and voting. A recording of the meeting is on file and available for review from the Housing and Community Development Division.

Attendance: **X=Present E = Excused U = Unexcused**

Members of the Committee**Representing**

Tom Hormel	u	Chair, City of Spokane Valley
Rusty Barnett	x	Vice Chair, Member at-Large North
Cheryl Loeffler	x	Town of Fairfield
Yvonne Warren	x	Town of Latah
Chad Pritchard	x	Medical Lake
Tom Richardson		Member at Large North
Rebecca Johnson	x	Town of Spangle
Gregg Tenner	u	Town of Rockford
Amanda Tainio		City of Spokane Valley
Tim Hattenburg	x	City of Spokane Valley
Ben Wick	x	City of Spokane Valley
Jason Nazarro	x	City of Cheney
Rocio Wofford	x	At-Large (South)
David Lewis	u	Liberty Lake
Gloria Mantz	x	City of Spokane Valley
Members of Staff		Representing
George Dahl	x	HCD - Administrator
Megan Hancock	x	HCD - Program Administrator
Chris Mckinney	x	HCD - Program Administrator
Kurt Husler	x	HCD - Program Administrator
Brittney Reed	x	HCD - Program Administrator
Pavel Parfilo	x	HCD - Program Administrator
Aidan Fritz	x	HCD - Program Administrator

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Consent Agenda:

All matters listed within the Consent Agenda have been distributed to each member of the HCDAC for reading and study and may be enacted by one motion of the Committee with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by any Committee member and placed on the Regular Agenda for Committee action.

Regular Meeting Call to Order: 4:00 p.m.

Adopting HCDAC Minutes of September 12, 2024 –

New Business

1. Item A. Committee Member Rusty Barnett called the meeting to order at 4:09 PM. She then asked for a motion to approve the minutes and the agenda. Committee Member Gregg Tenner called the motion and Committee Member Yvonne Warren seconded. Motion passed unanimously.
2. Item C. CAPER – Mr. Fritz gave a presentation on the CAPER. Committee Member Gregg Tenner called the motion to open public comment to run through Sept. 12-27 and Committee Member Yvonne Warren seconded. Motion passed unanimously.
3. Item D. WSDA application. Mr. Fritz gave a contextual summary of the grant, and the applications submitted. Committee Member Gloria Mantz started deliberations indicating she liked Second Harvest for their outreach and working with Partners Inland Northwest, a local non-profit. Committee Member Gregg Tenner asked to include language of rural outreach in the contract to improve food distribution across the county. Committee Member Rocio Caravantes Wofford asked if there would be any complications from funding certain applications that have not received funding from the county before to which Mr. Dahl indicated both organizations have received many grants and are capable in this process. Committee Member Gregg Tenner motioned to fund the Second Harvest application in full and Committee Member Yvonne Warren seconded. Motion passed unanimously.
4. Item E. General Updates:
 - a. Mr. Husler went over stakeholder updates and summarized the priorities from the Fairfield and Deer Park meetings. He also spoke on upcoming events.
 - b. Mr. McKinney spoke about an Anchor Community Initiative (ACI) coordinator and how interested the county would be in incorporating the position. He opened to questions. Ms. Barnett asked for clarification on how interactions with the department would occur.
 - c. Mr. McKinney continued to speak regarding the Inclement Weather Response Request for Inquiry (RFI). Mr. Dahl talked about the different initiatives and instances where the program would come into effect such as heat, cold, smoke, etc. He also discussed the target's focus the program would be intended for utilizing limited resources.

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- d. Mr. Parfilo discussed the loan portfolio updates from the last meeting. He explained that the county had a net positive for all projects with the final return on investment calculation. Mr. Dahl added the forgiveness of certain loans was imperative to keep the current housing stock viable.
 - e. Mr. Fritz spoke about the Annual Action Plans (AAPs). Committee Member Gregg Tenner motioned to close the public comment period on the 2021 and 2022 AAP and to open the public comment period for the 2023 AAP. Committee Member Rebbeca Johnson seconded. Motion passed unanimously.
5. Item F. No public comments made. Committee Member Rusty Barnett ended the meeting at 5:18 PM.

Adjournment 5:18 PM