



HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

Housing and Community Development Advisory Committee (HCDAC)

Agenda

Thursday, June 13, 2024

4:00 p.m. to 6:00 p.m.

The HCDAC will hold the above meeting in-person and remotely.

The in-person meeting will be held at 4:00 PM, or as soon as possible thereafter, at the following location:

PUBLIC WORKS BUILDING - 1026 WEST BROADWAY AVENUE LOWER LEVEL, COMMISSIONERS' HEARING ROOM

AGENDA:

- I. **Call to Order**
 - a. Approve Agenda: **Action**
- II. **Approve May 9, 2024, Meeting Minutes**
 - a. Approve Minutes: **Action**
- III. **General HCD Updates**
- IV. **Funding Recommendations Update**
 - a. Homeless Services
 - b. Community Development
- V. **Public Hearing**
 - a. Substantial Amendment Program Year 2023 Annual Action Plan
 - i. Add Emergency Solutions Grant Activity
 - ii. **Action**: Open 30-day Public Comment Period
 1. June 13th – July 13th
- VI. **Public Comment (3 minutes per speaker – limit 2 speakers per Agency):**
- VII. **Adjournment (6:00 PM):**

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: Spokane County is committed to providing equal access to its facilities, programs, and services for persons with disabilities. The Commissioner's Hearing Room at 1026 West Broadway is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Individuals requesting reasonable accommodations or further information may call, write, or email Ashley Cameron at (509) 477-5750 (TDD), 824 North Adams Street, Spokane, WA, 99260; or acameron@spokanecounty.org. Please contact us forty-eight (48) hours before the meeting date.

2024 HCDAC Membership & Attendance Record

Consortium Member	Name	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Airway Heights	Vacant	Meeting Cancelled	NA	NA	NA								
At-Large – North	Rusty Barnett		X	X	X								
At-Large – North	Tom Richardson		X	X	X								
At-Large – South	Vacant		X	NA	NA								
At-Large – South	Vacant		NA	NA	NA								
Cheney	Jason Nazarro		NA	NA	X								
Deer Park	Vacant		NA	NA	NA								
Fairfield	Cheryl Loeffler		U	U	U								
Latah	Yvonne Warren		E	X	E								
Liberty Lake	Vacant		NA	NA	NA								
Medical Lake	Chad Pritchard		E	U	U								
Millwood	Vacant		NA	NA	NA								
Rockford	Greg Tanner		X	X	X								
Spangle	Rebecca Johnson		E	X	X								
Spokane Valley	Amanda Tainio		X	X	U								
Spokane Valley	Ben Wick		E	X	X								
Spokane Valley	Tom Hattenburg		X	X	X								
Spokane Valley	Tom Hormel		X	E	X								
Waverly	Vacant		NA	NA	NA								

Key: **X**=Present; **E**=Excused; **U**=Unexcused

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HOUSING AND COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (HCDAC)**June 13, 2024****HCDAC Regular Meeting MINUTES**

Meeting Date: June 12, 2024, at 4:00 p.m.	Location: Hybrid Teams Conference Call at 1026 W Broadway Avenue Spokane, WA 99201 Lower-Level Commissioners Hearing Room	Called to Order: 4:03 p.m. Adjournment: 4:36 p.m.
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Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these Minutes contain only a summary of the discussion and voting. A recording of the meeting is on file and available for review from the Housing and Community Development Division.

Attendance: **X=Present E = Excused U = Unexcused**

Members of the Committee**Representing**

Tom Hormel	x	Chair, City of Spokane Valley
Rusty Barnett	x	Vice Chair, Member at-Large North
Cheryl Loeffler	u	Town of Fairfield
Yvonne Warren	x	Town of Latah
Chad Pritchard	x	Medical Lake
Tom Richardson	x	Member at-Large North
Rebecca Johnson	x	Town of Spangle
Gregg Tenner	x	Town of Rockford
Amanda Tainio	x	City of Spokane Valley
Tim Hattenburg	x	City of Spokane Valley
Ben Wick	x	City of Spokane Valley
Jason Nazarro	u	City of Cheney
Members of Staff		Representing
George Dahl	x	HCD - Administrator
Megan Hancock	x	HCD - Program Administrator
Chris McKinney	x	HCD - Program Administrator
Kurt Husler	x	HCD - Program Administrator
Brittney Reed	E	HCD - Program Administrator
Pavel Parfilo	x	HCD - Program Administrator
Aidan Fritz	x	HCD - Program Administrator
Gloria Mantz	x	City of Spokane Valley

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1116 W. Broadway Avenue, Spokane, Washington 99260
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Consent Agenda:

All matters listed within the Consent Agenda have been distributed to each member of the HCDAC for reading and study and may be enacted by one motion of the Committee with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by any Committee member and placed on the Regular Agenda for Committee action.

Regular Meeting Call to Order: 4:00 p.m.

Adopting HCDAC Minutes of April 11, 2024 – Approved as Presented (made adjustment to correct that Amanda is present)

New Business

1. **HCDAC Membership**

- a. N/A

2. **General HCD Updates**

- a. Regional Homeless Meeting..... **George Dahl**
Meeting was an overview of what had been discussed last year. George, Gloria, and Dawn Kinder Provided and update about current regional collaboration. Consideration given to drafting an interlocal agreement between City, Valley, and the County.
- b. Homeless Valley Task Force Meeting..... **George Dahl**
HCD continues to participate in the Valley Homeless Task Force Meeting, CHHS Board meeting, and has extended invitations to City staff and Valley staff to coordinate efforts.
New position held by Megan Hancock. 13 years of accounting experience. Excited to have work-life balance and a better structure. Happy to have her.
- c. Stakeholder Engagement..... **George Dahl**
HCD is starting to put together stakeholder engagement meetings starting in July. Looking at holding meetings in various locations around the county to get diverse feedback. Last meeting(s) will wrap up around October.
- d. July Meeting..... **George Dahl**
Proposal to forgo July Meeting. Ben wick moves to forgo July meeting. Seconded 4:12. Motion passes 4:13

3. **Funding Recommendations Update**

- a. Homeless Services..... **Chris Mckinney**
Presentation of new funding recommendations for the Homeless Services Portfolio – specifically Eviction prevention dollars. HCD Contacted each existing recommended agency and requested an updated budget including unused Eviction Prevention dollars if needed. Tim Hattenburg Motion to fund agencies according to requests received. Seconded, passes, 4:16.
- b. Affordable Housing.....**Pavel Parfilo**
Affordable Housing nothing has changed.
- c. Community Development.....**Aidan Fritz**
Provided update on Community Development funds. Need to reallocate funds leftover in the CDBG application stack. Briefed on Spokane Housing Ventures- Medical Lake Apartments (\$122,900). Aiden explains affordable housing definition - 30 percent or below of the gross annual revenue. SVP Project was not previously funded due to funding constraints.

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4. **Public Hearing – 2024 Annual Action Plan**.....**Aidan Fritz**
Motion to amend the 2023 Annual Action Plan to include Spokane Housing Ventures (SHV).
Aiden briefs on substantial amendment to the 2023 Annual Action Plan. HCD has 146,506 unallocated from 2023 ESG funds. Amanda moves – To fully fund SHV, Seconded, Motion Passes.
 - a. **Action:** Open 30-Day Comment Period (amended 2023 AAP).....**Aidan Fritz**
Ben Wick moved, Seconded, passes.
 - b. **Action:** Close 30-Day Comment Period (amended 2023 AAP) on July 15th 2024.....**Aidan Fritz**
Ben Wick moved, Seconded, passes.
5. **Agency Presentations:**
N/A
6. **Public Comment (3 minutes per speaker – limit 2 speakers per Agency):**
N/A

Adjournment 4:36 p.m.