



HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

Housing and Community Development Advisory Committee (HCDAC)

Agenda

Thursday, April 11, 2024

4:00 p.m. to 6:00 p.m.

The HCDAC will hold the above meeting in-person and remotely.

The in-person meeting will be held at 4:00 PM, or as soon as possible thereafter, at the following location:

PUBLIC WORKS BUILDING - 1026 WEST BROADWAY AVENUE LOWER LEVEL, COMMISSIONERS' HEARING ROOM

AGENDA:

- I. **Call to Order (Tom):**
 - a. Approve Agenda: **Action**
- II. **Approve March 14, 2024, Meeting Minutes**
 - a. Approve Minutes: **Action**
- III. **Funding Deliberations**
 - a. Homeless Services
 - b. Affordable Housing
 - c. Community Services
- IV. **Public Hearing**
 - a. Program Year 2024 Annual Action Plan
 - i. **Action:** Open 30-day Public Comment Period
 - b. CDBG-CVII Grant Closeout
- V. **Public Comment (3 minutes per speaker – limit 2 speakers per Agency):**
- VI. **Adjournment (6:00 PM):**

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: Spokane County is committed to providing equal access to its facilities, programs, and services for persons with disabilities. The Commissioner's Hearing Room at 1026 West Broadway is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Individuals requesting reasonable accommodations or further information may call, write, or email Ashley Cameron at (509) 477-5750 (TDD), 824 North Adams Street, Spokane, WA, 99260; or acameron@spokanecounty.org. Please contact us forty-eight (48) hours before the meeting date.

2024 HCDAC Membership & Attendance Record

Consortium Member	Name	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Airway Heights	Vacant	Meeting Cancelled	NA	NA									
At-Large – North	Rusty Barnett		X	X									
At-Large – North	Tom Richardson		X	X									
At-Large – South	Vacant		X	NA									
At-Large – South	Vacant		NA	NA									
Cheney	Jason Nazarro		NA	NA									
Deer Park	Vacant		NA	NA									
Fairfield	Cheryl Loeffler		U	U									
Latah	Yvonne Warren		E	X									
Liberty Lake	Vacant		NA	NA									
Medical Lake	Chad Pritchard		E	U									
Millwood	Vacant		NA	NA									
Rockford	Greg Tanner		X	X									
Spangle	Rebecca Johnson		E	X									
Spokane Valley	Amanda Tainio		X	X									
Spokane Valley	Ben Wick		E	X									
Spokane Valley	Tom Hattenburg		X	X									
Spokane Valley	Tom Hormel		X	E									
Waverly	Vacant		NA	NA									

Key: **X**=Present; **E**=Excused; **U**=Unexcused

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HOUSING AND COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (HCDAC)**April 11, 2024****HCDAC Regular Meeting MINUTES**

Meeting Date: April 11, 2024, at 4:00 p.m.	Location: Hybrid Teams Conference Call at 1026 W Broadway Avenue Spokane, WA 99201 Lower-Level Commissioners Hearing Room	Called to Order: 4:00 p.m. Adjournment: 6:25 p.m.
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Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these Minutes contain only a summary of the discussion and voting. A recording of the meeting is on file and available for review from the Housing and Community Development Division.

Attendance: **X=Present E = Excused U = Unexcused**

Members of the Committee**Representing**

Tom Hormel	x	Chair, City of Spokane Valley
Rusty Barnett	x	Vice Chair, Member at-Large North
Cheryl Loeffler	U	Town of Fairfield
Yvonne Warren	E	Town of Latah
Chad Pritchard	U	Medical Lake
Tom Richardson	x	Member at-Large North
Rebecca Johnson	x	Town of Spangle
Greg Tenner	x	Town of Rockford
Amanda Tainio	U	City of Spokane Valley
Tim Hattenburg	x	City of Spokane Valley
Ben Wick	x	City of Spokane Valley
Jason Nazarro	x	Cheney
Members of Staff		Representing
George Dahl	x	HCD - Administrator
Chris Mckinney	x	HCD - Program Administrator
Kurt Husler	x	HCD - Program Administrator
Brittney Reed	x	HCD - Program Administrator
Pavel Parfilo	x	HCD - Program Administrator
Aidan Fritz	x	HCD - Program Administrator

www.spokanecounty.org/HCD

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Consent Agenda:

All matters listed within the Consent Agenda have been distributed to each member of the HCDAC for reading and study and may be enacted by one motion of the Committee with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by any Committee member and placed on the Regular Agenda for Committee action.

Regular Meeting Call to Order: 4:00 p.m.

Adopting HCDAC Minutes of March 14, 2024 – Approved as Presented

New Business

1. **Code of Conduct**

George gave an overview of the code of conduct and expectations for this meeting.

2. **Funding Deliberations**

- a. Homeless Services.....**Chris McKinney**
Chris led the HCDAC members through the Homeless Services portfolio deliberations.
- b. Affordable Housing.....**Pavel Parfilo**
Pavel led the HCDAC members through the Affordable Housing portfolio deliberations.
- c. Community Development.....**Aidan Fritz**
Aidan led the HCDAC members through the Community Development portfolio deliberations.

Action: Motion to send these funding recommendations as is to the Board of County Commissioners.

3. **Public Hearing**

- a. Program Year 2024 Annual Action Plan... .. **Aidan Fritz**
Aidan showed HCDAC members and the public how to access our 2024 Annual Action Plan Public Comment Draft on our website and walked through the AAP timeline and public comment period process.
 - i. **Action:** Motion to open the 30-day Public Comment Period.
- b. CDBG-CVII Grant Closeout.....**Chris McKinney**
Kurt and Chris gave an overview of the CDBG-CVII grant and the project it funded.
 - i. **Action:** Motion to close out the CDBG-CVII grant.

Agency Presentations:

Public Comment (3 minutes per speaker – limit 2 speakers per Agency):

Adjournment 6:25 p.m.