



NOTICE OF PUBLIC MEETING

NOTICE IS HEREBY GIVEN by the Spokane County Housing and Community Development Advisory Committee “(HCDAC)” that it will hold a Public Meeting on:

THURSDAY, FEBRUARY 8, 2024, AT 4:00 P.M.
(OR AS SOON AS POSSIBLE THEREAFTER)
COMMISSIONERS’ HEARING ROOM
LOWER LEVEL
PUBLIC WORKS BUILDING
1026 W. BROADWAY AVENUE
SPOKANE, WASHINGTON 99260-0170

The public may also participate remotely and/or view the public meeting via this link [Click here to join the meeting](#) (MEETING ID: 295 139 805 374) (Passcode: tK9sMe)

The **Purpose** of the above scheduled public meeting is for the HCDAC to consider and take action on the following agenda items:

- I. Call to Order:**
 - a. Approve Agenda: **Action**
- II. Approve November 9, 2023, Meeting Minutes**
 - a. Approve Minutes: **Action**
- III. General Information**
 - a. Open Public Meetings Act (training)
 - b. HCDAC Bylaws
 - c. HCDAC Membership
 - d. Conflict of Interest
 - e. Loan Portfolio Updates (Pavel)
- IV. Review 2024 Request for Proposal**
 - a. General overview of the process
 - b. Timeline
 - c. Committee Review Process (new scoring)
- V. Set regular public meeting date, time, location**
- VI. Public Comment (3 minutes per speaker – limit 2 speakers per Agency):**

The terminology “action”, except as provided for herein, shall mean receipt, deliberations discussions, considerations, reviews, evaluations, final action. Final Action means a collective positive or negative decisions, or an actual vote by a majority of the Executive Committee.

Any person may appear in person or virtually as provided for herein above and observe the action ‘of the HCDAC. No public testimony will be taken regarding any of the above agenda items.



Additional information regarding any of the above agenda items may be obtained by contacting Andrea Perry at (509)477-4510 or aperry@spokanecounty.org

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: Spokane County is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Commissioner's Hearing Room at 1026 West Broadway, to the extent it is used for the meeting/hearing, is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Individuals requesting reasonable accommodations or further information may call, write, or email Ashley Cameron at (509) 477-5750 (TDD), 824 North Adams Street, Spokane, WA 99260; or acameron@spokanecounty.org. Please contact us forty-eight (48) hours before the meeting/hearing date.

DATED this 7th day of February, 2024.

(Telephonically approved)
Tom Hormel, HCDAC Chair





HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

Housing and Community Development Advisory Committee (HCDAC)

Agenda

Thursday, February 8, 2024

4:00 p.m. to 5:30 p.m.

The HCDAC will hold the above meeting in-person and remotely.

The in-person meeting will be held at 4:00 PM, or as soon as possible thereafter, at the following location:

PUBLIC WORKS BUILDING - 1026 WEST BROADWAY AVENUE LOWER LEVEL, COMMISSIONERS' HEARING ROOM

Committee Members:

Tom Hormel, Chair, City of Spokane Valley; Rusty Barnett, Vice Chair, Member at Large; Dee Cragun, City of Deer Park; Cheryl Loeffler, Town of Fairfield; Yvonne Warren, Town of Latah; Chad Pritchard, Medical Lake; Tom Richardson, Member at Large; Adrienne Kilbourne, Member at Large; Amanda Tainio, City of Spokane Valley; Rebecca Johnson, Spangle; Tim Hattenburg, City of Spokane Valley; Ben Wick, City of Spokane Valley; Greg Tenner, Town of Rockford

AGENDA:

- I. **Call to Order (Tom):**
 - a. Approve Agenda: **Action**
- II. **Approve November 9, 2023, Meeting Minutes**
 - a. Approve Minutes: **Action**
- III. **General Information**
 - a. Open Public Meetings Act (training)
 - b. HCDAC Bylaws
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- IV. **Review 2024 Request for Proposal**
 - a. General overview of the process
 - b. Timeline
 - c. Committee Review Process (new scoring)
- V. **Public Comment (3 minutes per speaker – limit 2 speakers per Agency):**
- VI. **Adjournment (5:30 PM):**

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2024 HCDAC Member Attendance Record

Consortium Member	Name	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Airway Heights	Vacant	Meeting Cancelled											
At-Large – North	Rusty Barnett												
At-Large – North	Tom Richardson												
At-Large – South	Adrienne Kilbourne												
At-Large – South	Vacant												
Cheney	Vacant												
Deer Park	Dee Cragun												
Fairfield	Cheryl Loeffler												
Latah	Yvonne Warren												
Liberty Lake	Vacant												
Medical Lake	Chad Pritchard												
Millwood	Vacant												
Rockford	Greg Tanner												
Spangle	Rebecca Johnson												
Spokane Valley	Amanda Tainio												
Spokane Valley	Ben Wick												
Spokane Valley	Tom Hattenburg												
Spokane Valley	Tom Hormel												
Waverly	Vacant												

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HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

HOUSING AND COMMUNITY DEVELOPMENT ADVISORY COMMITTEE

November 9, 2023

HCDAC Regular Meeting MINUTES

Meeting Date: November 9, 2023, at 4:00 p.m.	Location: Hybrid Zoom Conference Call at 1026 W Broadway Avenue Spokane, WA 99201 Room 2B	Called to Order: 4:00 p.m. Adjournment: 4:39 p.m.
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Note to persons reviewing this document: This is not a verbatim transcript. While an attempt has been made to document pertinent points, these Minutes contain only a summary of the discussion and voting. A recording of the meeting is on file and available for review from the Housing and Community Development Division.

Attendance: **X=Present E = Excused U = Unexcused**

Members of the Committee		Representing
Tom Hormel	U	Chair, City of Spokane Valley
Rusty Barnett	X	Vice Chair, Member at-Large North
Dee Cragun	X	City of Deer Park
Cheryl Loeffler	U	Town of Fairfield
Yvonne Warren	X	Town of Latah
Chad Pritchard	X	Medical Lake
Tom Richardson	X	Member at-Large North
Adrienne Kilbourne	X	Member at-Large South
Rebecca Johnson	X	Town of Spangle
Amanda Tainio	E	City of Spokane Valley
Arne Woodard	X	City of Spokane Valley
Eric Robison	X	City of Spokane Valley
Members of Staff		Representing
Cat Nichols		Director
George Dahl	X	HCD - Administrator
Chris Mckinney	X	HCD - Program Administrator
Kurt Husler	X	HCD - Program Administrator
Brittney Reed	X	HCD - Program Administrator
Andrea Perry	X	HCD - HCDAC Secretary

www.spokanecounty.org/CSHCD

1116 W. Broadway Avenue, Spokane, Washington 99260
509.477.5722 T | 800.273.5864 | 800.833.6384 Relay | 509.477.6827 F



Consent Agenda:

All matters listed within the Consent Agenda have been distributed to each member of the HCDAC for reading and study and may be enacted by one motion of the Committee with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda by any Committee member and placed on the Regular Agenda for Committee action.

Regular Meeting Call to Order: 4:00 p.m.

2023 Stakeholder Meeting and RFP Updates.....Brittney Reed

Directors Updates.....George Dahl

New Business

- I. Considering the approval of preemptive re-allocation of CDBG, AHTF, and HOME-ARP funding changes for Hifumi-En, Crosswalk 2.0, and Broadway Senior Housing.
 - A. Motion made to approve pre-emptive funding re-allocation:
 - B. Motion: Arne Woodard Second: Dee Cragun
Passed

- II. Considering the approval of submitting official funding request to HUD
 - A. Motion made to approve submitting official funding request to HUD
 - B. Motion: Arne Woodard Second: Tom Richardson
Passed

Reports:

Kimberly Babb, from the City of Spokane presented updates on the 2023 Homeless Point in Time Count (PIT)

Agency Presentations:

Public Comment (3 minutes per speaker – limit 2 speakers per Agency):

Adjournment 4:39 p.m.

